

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING

Elkhart Community Schools  
Elkhart, Indiana

August 13, 2013

CALENDAR

Aug	13	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Aug	13	immediately following	Executive Session, J.C. Rice Educational Services Center
Aug	13	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Aug	20	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Aug	27	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Sept	10	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Sept	17	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center

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- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVITATION TO SPEAK PROTOCOL
- D. GIFT ACCEPTANCE – The administration recommends the Board accept with appreciation donations made to Elkhart Community Schools.
- E. MINUTES
  - July 23, 2013 – Public Work Session
  - July 23, 2013 – Regular Board Meeting
- F. TREASURER'S REPORT
  - Consideration of Claims
  - Financial Report – January 1, 2013 – July 31, 2013
  - Fund Loan – The Business Office reports on fund loans made at the end of July 2013.
- G. NEW BUSINESS
  - Administrative Regulation JC – The administration presents proposed revisions to Administrative Regulation JC, School District Boundaries, for initial consideration.

Grant Application - The administration seeks Board approval for the submission of the Title III Grant to the Indiana Department of Education for the 2013-2014 school year.

Grant Application - The administration seeks Board approval for the submission of a grant in partnership with Oaklawn to the Elkhart County Drug Free Partnership.

Action Plan - The administration presents the Elkhart Community Schools Action Plan for initial consideration.

H. PERSONNEL

Conference Leaves - It is recommended that the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT



DATE: 8/7/2013

TO: Dr. Rob Haworth  
Board of School Trustees

FROM: Brian Buckley  
Elkhart Central Athletic Department

RE: Donation Approval

The Elkhart Central Athletic Department has been given an anonymous donation of \$500.00 to use as needed for athletics.

I am requesting approval from the Board of School Trustees to accept this donation. We will send appropriate letter of acknowledgement and appreciation to the anonymous donor.

Sincerely,

Brian "Buck" Buckley  
Director of Athletics  
Elkhart Central High School




Elkhart  
Community Schools

**WEST SIDE MIDDLE SCHOOL** 101 S. Nappanee Street Elkhart, IN 46514  
574-295-4815 fax 574-295-4812

## *Memorandum*

TO: Dr. Haworth

FROM: Kristie Stutsman 

DATE: August 9, 2013

RE: Donation– WSMS

We have received a donation from NIVA in the amount of \$2,000.00 to be used for Athletics and Volleyball.

I am requesting approval from the board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

NIVA  
101 Billet Ct  
Granger IN 46530

SW

MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

July 23, 2013

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart - 5:30 p.m.

Time/Place

Board Members  
Present:

Jeri E. Stahr  
Dorisanne H. Nielsen  
Carolyn R. Morris

Karen S. Carter  
Susan C. Daiber  
Glenn L. Duncan  
Douglas K. Weaver

Roll Call

ECS Personnel Present:

Rob Haworth  
John Hill

Doug Thorne  
Bob Woods

Board members discussed weed control at Central High School, their recent lab school and high school summer school visit and received a draft of action statements to be brought for approval at a future regular board meeting.

Topics  
Discussed

The meeting adjourned at approximately 6:25 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Jeri E. Stahr, President

\_\_\_\_\_  
Karen S. Carter, Member

\_\_\_\_\_  
Dorisanne H. Nielsen, Vice President

\_\_\_\_\_  
Susan C. Daiber Member

\_\_\_\_\_  
Carolyn R. Morris, Secretary

\_\_\_\_\_  
Glenn L. Duncan, Member

\_\_\_\_\_  
Douglas K. Weaver, Member

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana  
July 23, 2013

J. C. Rice Educational Services Center, Elkhart - 7:00 p.m.

Board Members Present:	Jeri E. Stahr Dorisanne H. Nielsen Carolyn R. Morris	Karen S. Carter Susan C. Daiber Glenn L. Duncan Douglas K. Weaver
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President Jeri Stahr called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Ms. Stahr discussed the invitation to speak protocol.

The Board heard from ETA President Alex Holtz, three Elkhart Community Schools (ECS) music teachers: Sandy Carnall, North Side; Jeff Hatfield, North Side; and Karen Hershberger, Pierre Moran were recently recognized by Quinlan and Fabish Music as 2013 Michiana Outstanding Music educators. Seven music educators from the northern Indiana, southern Michigan region were recognized for 2013.

By unanimous action, the Board approved minutes of its July 9, 2013 public work session, its July 9, 2013 regular Board meeting and its July 16, 2013 public work session.

By unanimous action, the Board approved payment of claims totaling \$6,237,796.59 as shown on the July 23, 2013, claims listing. (Codified File 1314-4)

The Board received a financial report for the period January 1- June 30, 2013, and found it to be in order.

The Board received the Annual Financial Report for 2012-2013. The report will be published in local newspapers.

By unanimous action, the Board approved the submission of a petition to the Indiana State Board of Education School Technology Advancement Account for the 2013-2014 school year. The funds will provide low interest loans to ECS for the standard cycle of replacement computer hardware. Based on current enrollment, ECS qualifies for a loan of \$262,240. (Codified File 1314-5)

Place/Time  
Roll Call  
  
Call to Order/Pledge  
Protocol  
District Highlight  
  
Approval of Minutes  
  
Payment of Claims  
  
Financial Report  
  
Annual Financial Report  
  
School Technology Advancement Account

By unanimous action, the Board adopted a resolution authorizing the refunding of the 2003 High School lease-rental bonds. The estimated savings resulting from this refunding is approximately \$200,000.00. (Codified 1314-6)

Refunding  
Resolution

The Board heard proposed revisions to Administrative Regulation CC, Administrative and Supervisory Organization, as originally presented at the July 9<sup>th</sup> Board meeting.

Administrative  
Regulation CC

By unanimous action, approved proposed revisions and waived second reading to Board Policy GDBA-10, Employees in Miscellaneous Positions Compensation Plan. Doug Thorne, executive director of personnel and legal services, indicated the recommended changes are the elimination of the currently vacant position of Communications Coordinator and the correction of the 21<sup>st</sup> Century Community Learning Center Coordinator compensation to be aligned with the grant

Board Policy  
GDBA-10

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the July 23, 2013 listing and the July 23, 2013 addendum. (Codified File 1314-7)

Conference  
Leave Report

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel  
Report

A consent agreement regarding employee compensation

Consent  
Agreement

Medical leave of absence for Shalon White, kindergarten at Feeser, beginning on 8/12/13 and ending on 5/30/14.

Leave of  
Absence

Employment of the following eight (8) certified staff for the 2013-2014 school year:

Certified  
Employment

Heidi Elonich - counselor at North Side  
Jamie Haradine - fifth grade at Beck  
Aliya Jojo - science at Pierre Moran  
Heather McKay - second grade at Roosevelt  
Sara Mead - speech pathologist at Beardsley  
Dodie Norris - fifth grade PEP at Cleveland  
Quincy Phipps - art at school to be determined  
Kyle Worden - science at Pierre Moran

Resignation of the following two (2) certified staff members effective on dates indicated:

Certified  
Resignation

Tamara Smaka - special education at Pierre Moran, 7/15/13  
Stephanie Timko - art at North Side, 7/10/13

Anthony Bailey, custodian at Memorial who has successfully completed his probationary period on 7/3/13

Classified  
Employment

<p>Resignation of the following four (4) classified employees effective on dates indicated:</p> <ul style="list-style-type: none"> <li>Heidi Elonich - social worker at North Side, 7/11/13</li> <li>Desiree Maurer - food service at West Side, 7/15/13</li> <li>Mark Miller - custodian at Memorial, 7/5/13</li> <li>Brenda Wohlford - paraprofessional at Riverview, 8/1/13</li> </ul>	Classified Resignation
<p>Retirement of Sherry Wisler, paraprofessional at Osolo, effective 7/31/13 with 33 years of service.</p>	Classified Retirement
<p>The death of Michele Ware, paraprofessional at Tipton, on 7/1/13</p>	Classified Death
<p>Dr. Robert Woods, director of business operations, the annual auction is this Saturday, July 27th at the service building located at 1135 Kent Street. Gates open at 8:00 a.m. and the auction will begin at 10:00 a.m.</p>	From the Audience
<p>Superintendent Haworth reported the Board will have an executive session on Tuesday, July 30, 2013 at 6:00 p.m. to discuss his evaluation.</p>	From the Superintendent
<p>Board member Carolyn Morris reported she attended the Indiana Black Expo Education Conference in Indianapolis last week. The sessions she attended were very informative. No general fund dollars were spent, Mrs. Morris paid for all expenses.</p>	From the Board
<p>Board member Karen Carter reported she heard Elkhart County Prosecutor Curtis Hill's speech at Kiwanis.</p>	
<p>The meeting adjourned at approximately 7:20 p.m.</p>	Adjournment



APPROVED:

Signatures

\_\_\_\_\_  
Jeri E. Stahr - President

\_\_\_\_\_  
Dorisanne H. Nielsen - Vice President

\_\_\_\_\_  
Carolyn R. Morris - Secretary

\_\_\_\_\_  
Karen S. Carter - Member

\_\_\_\_\_  
Susan C. Daiber - Member

\_\_\_\_\_  
Glenn L. Duncan - Member

\_\_\_\_\_  
Douglas K. Weaver - Member

# ACCOUNT BALANCES/INVESTMENT DETAIL

JULY 2013

PETTY CASH	\$	500.00
GENERAL ACCOUNTS:		
Lake City Bank		207,783.02
Teachers Credit Union		27,588,495.19
SCHOOL LUNCH ACCOUNTS:		
Teachers Credit Union		673,664.62
Change Fund		.00
TEXTBOOK RENTAL ACCOUNTS:		
Chase Bank		1,223,283.90
PAYROLL ACCOUNTS:		
Teachers Credit Union-Payroll Account		1,028,533.30
Teachers Credit Union - Flex Account		74,626.40
INVESTMENTS:		
1 <sup>st</sup> State Bank - Scholarship Investment to mature 12/23/13 at .32%		67,000.00
	\$	30,863,886.43

**ELKHART COMMUNITY SCHOOLS**

**DATE: 07/30/13**

**TO: MR. DOUGLAS A. HASLER**

**FROM: DIANA STAMPER**

**RE: LOANS – ONE FUND TO ANOTHER**

**THE FOLLOWING LOANS WERE MADE ON 07/30/13:**

**\$ 425,000 TO FUND 0200 DEBT SERVICE FUND FROM FUND 0350 CAPITAL PROJECTS FUND**

**\$ 500,000 TO FUND 0250 RET/SEV BOND FUND FROM FUND 0350 CAPITAL PROJECTS FUND**

**BEARDSLEY**

- North: East on Bristol Street from Cassopolis Street to Independence Street.
- East: South on Independence Street extended (both sides) to the St. Joseph River.
- South: West on the St. Joseph River to the Elkhart River. South on the Elkhart River to Jackson Boulevard. West on Jackson Boulevard to ~~Third~~ **3<sup>rd</sup>** Street; south on ~~Third~~ **3<sup>rd</sup>** Street to W. Lexington Avenue; west on W. Lexington Avenue to the St. Joseph River; north on the St. Joseph River to the Sherman Street bridge; west on Bower Street (neither side) to Michigan Street.
- West: North on Michigan Street (neither side) to Mishawaka Street; east on Mishawaka Street extended to Cassopolis Street; north on Cassopolis Street to Bristol Street.

**BECK**

- North: East on Jackson Boulevard from ~~Third~~ **3<sup>rd</sup>** Street to Goshen Avenue.
- East: Southeast on Goshen Avenue to the railroad tracks; ~~east on the railroad tracks to a line extended north from the east city limits (approximately in line with Clayton Street and Parker Avenue);~~ **west on the railroad tracks to the Elkhart River;** south **and east on the Elkhart River to E. Indiana Avenue-extended.**
- South: West on **E. Indiana Avenue-extended from the city limits to S. Main Street;** **northwest on S. Main Street to the railroad;** **west on the railroad to Oakland Avenue.**
- West: Northwest on ~~S. Main Street to Prairie Street;~~ south on Prairie Street to Second Street; ~~northwest on Second Street to Dr. Martin Luther King, Jr. Drive;~~ west on Dr. Martin Luther King, Jr. Drive to Benham Avenue; north on Benham Avenue and Third Street to W. Jackson Boulevard.  
**North on Oakland Avenue to W. Franklin Street; east on W. Franklin Street to S. Shore Drive; east on W. Franklin Street from S. Shore Drive to Vistula Street (both sides); west and north on the St. Joseph River to W. Lexington Avenue; east on W. Lexington Avenue from the St. Joseph River to S. 3<sup>rd</sup> Street; north on S. 3<sup>rd</sup> Street to E. Jackson Boulevard.**

Revised: July 23, 2002

**BRISTOL**

- North: East on the state line from County Road 19 to the Washington-York Township line.
- East: South on the Washington-York Township line to the Washington-Jefferson Township line.
- South: West on the Washington-Jefferson Township line to a point .5 of a mile east of County Road 17.
- West: North on a line from this point to where a culvert goes underneath **County Road 17** ~~State Road 120 (including address 21384 and all addresses smaller than this)~~ and to the St. Joseph River; east on the St. Joseph River to County Road 19 extended; north on County Road 19 (neither side) to the state line.

## CLEVELAND

### Contiguous Area

- North: East on the state line from the Elkhart-St. Joseph County line to .5 of a mile west of County Road 5 (Edwardsburg Road).
- East: South (excluding all of the Michiana Trailer Park and Roberts Manor) to County Road 2; east on County Road 2 (both sides) to County Road 5 (Edwardsburg Road); southeast on County Road 5 (neither side) to County Road 4; southwest on County Road 4 (both sides) to County Road 101; south on County Road 101 (neither side) to the Toll Road; east on the Toll Road to County Road 5; southeast on County Road 5 (neither side) to the intersection of County Roads 5 and 6; **west on County Road 6 (both sides) to John Weaver Parkway; south on a line from the intersection of County Road 6 and John Weaver Parkway to the intersection of County Road 10 and Starner Avenue;** south to a point intersecting County Road 8 extended; west to **the intersection of County Road 8 and** County Road 1; south on County Road 1 (both sides) to County Road 108; east on County Road 108 (**both sides**) to **County Road 101;**the western property line of 29148 County Road 108 (0.4 miles west of County Road 3); south **on County Road 101 (neither side) to County Road 12;** east on Tamarac Drive extended (neither side) **County Road 12 (neither side)** to County Road 3; extended; south to California Road (at the intersection with County Road 3); continue south on County Road 3 (neither side) to old U.S. 20; west on old U.S. 20 (neither side) to the entrance of Lexington Industrial Park; south to the St. Joseph River.
- South: West on the St. Joseph River to the Elkhart-St. Joseph County line.
- West: North on the Elkhart-St. Joseph County line from the St. Joseph River to the state line.

### Satellite Area

- North: ~~East on Bridge Street (neither side) from where it crosses the river to Franklin Street; northeast on W. Franklin Street to Oakland Avenue.~~
- East: ~~South on Oakland Avenue to the intersection of Oakland and Indiana Avenues.~~
- South: ~~West on Indiana Avenue (both sides) to Franklin Street.~~
- West: ~~North from the intersection of Indiana Avenue and Franklin Street to the St. Joseph River; north on the St. Joseph River to Bridge Street.~~

Revised: June 13, 2006

DALY

North: East on ~~Bower~~ W. Beardsley Street (~~both sides~~) from Nappanee Street to ~~the St. Joseph River.~~ N. Michigan Street.

East: South on N. Michigan Street to Bower Street (both sides); east on Bower Street (both sides) to and west on the St. Joseph River; ~~from Bower Street to a point north of the intersection of Franklin Street and Indiana Avenue; south to Indiana Avenue; east on Indiana Avenue (neither side) to Tenth Street; south on Tenth Street (both sides) to Lusher Avenue.~~ south on the St. Joseph River to the intersection of W. Franklin and Vistula Street; west on W. Franklin Street to S. Shore Drive (neither side); west on W. Franklin Street from S. Shore Drive to Oakland Avenue; south on Oakland Avenue to the railroad.

South: West on the railroad ~~Lusher Avenue~~ to Nappanee Street.

West: North on Nappanee Street to the St. Joseph River; west, north and east to include Rainbow Bend Boulevard, Aspin Drive, and Gruber Lane, north on Nappanee to ~~Bower~~ W. Beardsley Street.

Revised: March, 1998



**EASTWOOD**

- North: East on the state line from **County Road 11** ~~a point north of the intersection of County Road 6 and Puterbaugh Creek (approximately .3 of a mile east of County Road 11)~~ to County Road 19.
- East: South on County Road 19 (both sides) to the St. Joseph River.
- South: West on the St. Joseph River to a point just west of the property line extended of 23499 Greenleaf Boulevard.
- West: North to .5 of a mile north of Bristol Street (on a line just west of the property line extended of 23499 Greenleaf Boulevard); west .25 of a mile; north to County Road 8 extended; west to Puterbaugh Creek; north on Puterbaugh Creek to County Road 6, continue north to the state line (**excluding the Hidden Lake Reserve**); **west on Stateline Road to** ~~(approximately .3 of a mile east of)~~ County Road 11.

**FEESER**

- North: East on the state line from .5 of a mile west of County Road 5 (Edwardsburg Road) to a point north of the intersection of County Road 4 and the Osolo Township Ditch. **the intersection with Dolph Road.**
- East: South **on Dolph Road (neither side) to N. Shore Drive; continue south** to the intersection of County Road 4 and the Osolo Township Ditch; south on the Osolo Township Ditch to the Toll Road.
- South: West on the Toll Road to a point at the interchange which is north of the intersection of Cumberland and Oakwood Avenues; south to the intersection of Oakwood and Cumberland Avenues; southwest diagonally to the intersection of Cassopolis Street (Indiana 19) and County Road 6; west on County Road 6 (both sides including Merlin Isle and Creekside) to County Road 5.
- West: Northwest on County Road 5 to the Toll Road; west on the Toll Road to County Road 101; north on County Road 101 (both sides) to County Road 4; northeast on County Road 4 (neither side) to County Road 5; northwest on County Road 5 (both sides) to County Road 2; west on County Road 2 (neither side) to a line which intersects with the state line .5 of a mile west of where County Road 5 intersects the state line.

~~Revised August, 1997~~

**HAWTHORNE**

(see Roosevelt/Hawthorne)

- North:** East on the railroad from Nappanee Street to Oakland Avenue; south on Oakland Avenue to W. Indiana Avenue; east on W. Indiana Avenue to S. 6<sup>th</sup> Street.
- East:** South on S. 6<sup>th</sup> Street to W. Wolf Street; west on W. Wolf Street to Benham Avenue; south on Benham Avenue to W. Lusher Avenue; west on W. Lusher Avenue to Prairie Street; south on Prairie Street to Hively Avenue.
- South:** West on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended; north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to 6<sup>th</sup> Street; south on 6<sup>th</sup> Street to Hively Avenue; west on Hively Avenue to Oakland Avenue; north on Oakland Avenue to the north property line of Oaklawn Center; east to the west property line of Southdale Drive; north to the south property line of Sunrise Drive (south); west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to 15<sup>th</sup> Street extended; north on 15<sup>th</sup> Street extended to Leininger Avenue; west on Leininger Avenue (both sides) to 17<sup>th</sup> Street; south on 17<sup>th</sup> Street to an east-west alley extended; west on the alley extended to 18<sup>th</sup> Street; north on 18<sup>th</sup> Street to Leininger Avenue; west on Leininger Avenue (both sides) to Nappanee Street.
- West:** North on Nappanee Street to railroad.

**MONGER**

- North: East on E. Indiana Avenue from S. Main Street to the Elkhart River.
- East: South on the Elkhart River to Clayton Street extended; south to Bontrager Avenue.
- South: West on Bontrager Avenue extended to DeCamp Avenue extended; north on DeCamp Avenue extended to Hively Avenue; west on Hively Avenue to Prairie Street.
- West: North on Prairie Street to Lusher Avenue; east on Lusher Avenue to Main Street; northwest on S. Main Street to Indiana Avenue.

Revised: July 23, 2002

## OSOLO

- North: East on County Road 6 (neither side) from County Road 5 to Cassopolis Street (Indiana 19); northeast to the intersection of Oakwood and Cumberland Avenues; north to the Toll Road (at the interchange); east to the Osolo Township Ditch; north on the Osolo Township Ditch to County Road 4, continue north **to the intersection of N. Shore Drive and Dolph Road; continue north on Dolph Road (both sides)** to the state line; east on the state line to **County Road 11, continue east (neither side) to** a point north of the intersection of County Road 6 and Puterbaugh Creek (**approximately .3 of a mile east of County Road 11**).
- East: South (**including Hidden Lake Reserve as well as Brighton, Fairgrove and Windrow Drive**) to the intersection of County Road 6 and Puterbaugh Creek, continue south on Puterbaugh Creek to County Road ~~8~~**106**.
- South: West on County Road **106 (both sides)** ~~8~~ (neither side) to Puterbaugh Creek, continue west to **County Road 11 (including all of Woodland Estates); the Osolo Township Ditch** ~~south on County Road 11 (both sides) to Homewood Avenue extended. West on Homewood Avenue extended to Berkley Avenue. South on Berkley Avenue extended (both sides) to Country Club Drive extended.~~ (not any of the Highland Mobile Home Park); southwest on the Osolo Township Ditch to Independence Street extended; south on Independence Street extended to Medford Street; west on Medford Street extended (neither side) and Country Club Drive **extended** (neither side) to Johnson Street; **South on Johnson Street to Bristol Street;** west on Bristol Street to Cassopolis Street; south on Cassopolis Street to Mishawaka Street extended; west on Mishawaka Street extended to Michigan Street. **Edwardsburg Road.**
- West: North on Michigan Street (neither side) from Mishawaka Street to Edwardsburg Road; northwest on Edwardsburg Road extended (neither side, not any of Zentz Drive) to the intersection of County Roads 5 and 6.

## PINEWOOD

- North: East on Country Club Drive extended (both sides) and ~~Medford Street (both sides)~~ from Johnson Street to ~~Independence Street~~; north on ~~Independence Street~~ extended to **Berkley Avenue extended; north on Berkley Avenue extended (neither side) to Homewood Avenue; east on Homewood Avenue extended to County Road 11; north on County Road 11 (neither side) to County Road 106 (excluding all of Woodland Estates); east on County Road 106 (neither side) to Puterbaugh Creek; south on Puterbaugh Creek** the ~~Oso Township Ditch~~; northeast on the ~~Oso Township Ditch~~ to County Road 8; extended to the west from Puterbaugh Creek; east to County Road 8 (including all of the Highland Mobile Home Park); continue east on County Road 8 (both sides) to County Road 13; east to .25 of a mile east of County Road 13; south to .5 of a mile north of Bristol Street; east to .5 of a mile east of County Road 13.
- East: South to the St. Joseph River (on a line just west of Dawn Avenue and crossing Greenleaf Boulevard just west of 23499 Greenleaf Boulevard).
- South: West on the St. Joseph River to Independence Street extended.
- West: North on Independence Street extended (neither side) to Bristol Street; west on Bristol Street to Johnson Street; north on Johnson Street to Country Club Drive.

**RIVERVIEW**

Contiguous Area

- North: East on the St. Joseph River from the Elkhart River to Middleton Run Road.
- East: South on Middleton Run Road to .14 of a mile north of Middlebury Street; east, south and west on an irregular line back to Middleton Run Road at Middlebury Street, (this includes lot one and part of lot two in Fair Acres Addition, and adjacent land totaling 8.4 acres.); south on Middleton Run Road to .12 of a mile south of Middlebury Street.
- South: West to Hall Manor Addition; south to Bryant Street; west to Hall Avenue; south to .25 of a mile south of Middlebury Street; west .33 of a mile to Toledo Road, (excluding approximately four acres of land on either side of Rowe Street.); west on Toledo Road (**neither side**) to Outer Drive; north on Outer Drive about 200 feet; east 200 feet and north to Middlebury Street; west on Middlebury Street to the east city limits (approximately in line with Clayton Street and Parker Avenue including Buildings 300, 500, 700, and 900 in the Woodwind community); ~~north to the railroad tracks; west on the railroad tracks to Goshen Avenue.~~ **south to Indiana Avenue extended; west to the Elkhart River.**
- West: **East and north on the Elkhart River to the railroad tracks; east on the railroad tracks to Goshen Avenue;** northwest on Goshen Avenue to E. Jackson Boulevard; west on E. Jackson Boulevard to the Elkhart River. North on the Elkhart River to the St. Joseph River.

Satellite Area

- ~~North: East from the Six Span Bridge (County Road 17) on the St. Joseph River to a point north of where a culvert goes beneath State Road 120 (including address 21404 and all addresses larger than this).~~
- ~~East: South on a line from this point to the Washington Jefferson Township Line. This line is .5 miles east of the Washington Concord Township line (County Road 17).~~
- ~~South: West on the Washington Jefferson Township line to County Road 17.~~
- ~~West: North on County Road 17 to the St. Joseph River at the Six Span Bridge.~~

Revised February 26, 2008

**ROOSEVELT**

**North:** **East on the railroad tracks from Oakland Avenue to Main Street.**

**East:** **Southeast on Main Street to Lusher Avenue.**

**South:** **West on Lusher Avenue to Benham Avenue.**

**West:** **North on Benham Avenue to Wolf Avenue; west on Wolf Avenue to S. 6<sup>th</sup> Street; north on S. 6<sup>th</sup> Street to W. Indiana Avenue; west on W. Indiana Avenue to Oakland Avenue; north on Oakland Avenue to the railroad tracks.**



**ROOSEVELT / HAWTHORNE**

~~North: — East on Lusher Avenue from Nappanee Street to Tenth Street; north on Tenth Street to Indiana Avenue; west on Indiana Avenue (both sides) to Oakland Avenue; north on Oakland Avenue to W. Franklin Street; northeast on W. Franklin Street to South Shore Drive; north on South Shore Drive to the St. Joseph River; east and north on St. Joseph River to W. Lexington Avenue; east on W. Lexington Avenue from the St. Joseph River to Third Street. South on Third Street/Benham Avenue to Dr. Martin Luther King, Jr. Drive; east on Dr. Martin Luther King, Jr. Drive to Second Street; southwest on Second Street to Prairie Street; north on Prairie Street to Main Street.~~

~~East: — Southeast on Main Street to Lusher Avenue.~~

~~South: — West on Lusher Avenue to Prairie Street; south on Prairie Street to Hively Avenue. West on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended; north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to Sixth Street; south on Sixth Street to Hively Avenue; west on Hively Avenue to Oakland Avenue; north on Oakland Avenue to the north property line of Oaklawn Center; east to the west property line of Southdale Drive; north to the south property line of Sunrise Drive (south); west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to Fifteenth Street extended; north on Fifteenth Street extended to Leininger Avenue; west on Leininger Avenue to Seventeenth Street; south on Seventeenth Street to an east-west alley extended; west on the alley extended to Eighteenth Street; north on Eighteenth Street to Leininger Avenue; west on Leininger Avenue to Nappanee Street.~~

~~West: — North on Nappanee Street to Lusher Avenue.~~

Revised: June 13, 2006

WOODLAND

Contiguous Area

- North: ~~West on County Road 6 (neither side) from the John Weaver Parkway to the intersection of County Roads 5 and 6; southeast from on Edwardsburg Avenue extended (both sides, including all of Zentz Drive but not any of the Bristol Street apartments) to Michigan Street.~~ **W. Bristol Street; east on W. Bristol Street to Cassopolis Street.**
- East: ~~South on Cassopolis Street to Michigan Street (both sides) to Bower Street.~~ **Mishawaka Street extended.**
- South: ~~West on Mishawaka Street extended to N. Michigan Street; south on N. Michigan Street (both sides) to W. Beardsley Street;~~ west on **W. Beardsley Street** ~~Bower Street extended (neither side) to Nappanee Street; south on Nappanee Street, west and south excluding Rainbow Bend Boulevard, Aspin Drive and Gruber Lane, to the St. Joseph River; west on the St. Joseph River to a point south of the entrance of the Lexington Industrial Park on old U.S. 20.~~
- West: North to the entrance of the Lexington Industrial Park on old U.S. 20; east on old U.S. 20 (both sides) to County Road 3; north on County Road 3 (both sides) **to County Road 12; west on County Road 12 (both sides) to County Road 101; north on County Road 101 (both sides) to County Road 108;** ~~crossing County Road 12 and extending to Tamarac Drive extended; west on Tamarac Drive extended (both sides) to a point south of the western property line of 29148 County Road 108 (0.4 miles west of County Road 3); north to the western property line of 29148 County Road 108; west on County Road 108 (neither side) to County Road 1; north on County Road 1 (neither side) to County Road 8; east to a point south of the intersection of County Roads 5 and 6; north to the intersection of County Roads 5 and 6.~~ **to the intersection of County Road 10 and Starner Avenue; north to the intersection of John Weaver Parkway and County Road 6.**

Satellite Area

- North: ~~East on the St. Joseph River from Fremont Street extended to the St. Joseph River north of the inter-section of South Shore Drive and Franklin Street.~~
- East: ~~South to the intersection of South Shore Drive and Franklin Street; southeast on Franklin Street to Bridge Street.~~
- South: ~~West on Bridge Street (both sides) from the intersection of Franklin Street and Bridge Street to the St. Joseph River.~~
- West: ~~North on the St. Joseph River to Fremont Street extended.~~

**NORTH SIDE MIDDLE SCHOOL**

- North: East on the state line from Cassopolis Street to a point on State Line Road due north of the intersection of Lake Shore Drive and County Road 4.
- East: South from a point on State Line Road due north of the intersection of Lake Shore Drive and County Road 4 to said intersection: south and east on Lake Shore Drive (both sides) to a point due north of the intersection of County Roads 15 and 104; south from that point to the intersection of County Roads 15 and 104; south on County Road 15 to Bristol Street (County Road 10); east on Bristol St to a point 135' **feet** east of the intersection of Meadowbank Drive and Bristol **Street**; (County Road 10); south from that point to the St. Joseph River; west on the St. Joseph River to Main Street; south on Main Street to Prairie **Street**; south on Prairie Street to Indiana Avenue.
- South: West on Indiana Avenue to Oakland Avenue.
- West: North on Oakland Avenue (neither side) to Franklin Street; east on Franklin Street to the junction of Franklin Street and ~~South~~ **S.** Shore Drive; north to the St. Joseph River; east and north on the St. Joseph River to the Sherman Street Bridge; west on Bower Street (neither side) to Michigan Street; north on Michigan Street (neither side) to Edwardsburg Avenue; northwest on Edwardsburg Avenue extended (neither side - not any of Zentz Drive, but including the Bristol Street Apartments) to the intersection of County Roads 5 and 6; east on County Road 6 (neither side - not any of Merlin Isle or Creekside) to Cassopolis Street; north on Cassopolis Street to the state line.

Revised May 1992

**PIERRE MORAN MIDDLE SCHOOL**

- North: East on the state line from a point due north of the intersection of Lake Shore Drive and County Road 4 to the Washington-York Township line.
- East: South on the Washington-York Township line to the Washington-Jefferson township line.
- South: West on the Washington-York Township line to the Washington-Concord Township line; north on the Washington-Concord Township line (County Road 17) to the St. Joseph River; west on the St. Joseph River to Middleton Run Road extended; south on Middleton Run Road to .14 of a mile north of Middlebury Street; east, south, and west on an irregular line back to Middleton Run Road at Middlebury Street (this includes lot one and part of lot two in Fair Acres Addition and adjacent land totaling 8.4 acres.); south on Middleton Run Road to .12 of a mile south of Middlebury Street; west to Hall Manor addition; south to Bryant Street; west to Hall Avenue; south to .25 of a mile south of Middlebury Street; west .33 of a mile to Toledo Road (excluding approximately four acres of land on either side of Rowe Street); west on Toledo Road to Outer Drive; north on Outer Drive about 200 feet; east 200 feet and north to Middlebury Street; west on Middlebury Street to the east city limits (approximately in line with Clayton Street and Parker Avenue, including Buildings 300, 500, 700, and 900 in the Woodwind community); south to Indiana Avenue extended; west on Indiana Avenue extended to the Elkhart River; south on the Elkhart River to Clayton Avenue extended; south on Clayton Avenue to Bontrager Avenue; west on Bontrager Avenue extended to DeCamp Avenue extended; north on DeCamp Avenue extended to Hively Avenue; west on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended; north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to ~~Sixth~~ 6<sup>th</sup> Street.
- West: North on ~~Sixth~~ 6<sup>th</sup> Street to Indiana Avenue; east on Indiana Avenue to Prairie Street; north on Prairie Street to Main Street; north on Main Street to the St. Joseph River; east on the St. Joseph River to a point on the river which is due south of a point 135' feet east of the intersection of Meadowbank Drive and Bristol Street. (County Road 10); west on Bristol Street. (County Road 10) to County Road 15; north on County Road 15 (extended) to Lake Shore Drive; west and north on Lake Shore Drive (both sides) to County Road 4; north from the intersection of Lake Shore Drive and County Road 4 to the Indiana State Line.

### WEST SIDE MIDDLE SCHOOL

North: East on the state line from the intersection of the Elkhart-St. Joseph County and the state line to Cassopolis Street.

East: South to the intersection of Cassopolis Street and County Road 6; west on County Road 6 (both sides - including Merlin Isle and Creekside) to County Road 5; southeast on Edwardsburg Avenue extended (both sides - including all of Zentz Drive but not any of the Bristol Street apartments) to Michigan Street; south on Michigan Street (both sides) to Bower Street; east on Bower Street (both sides) to the St. Joseph River; south and west on the St. Joseph River and across the river to the junction of South Shore ~~Drive~~ and Franklin Street; west on Franklin Street to Oakland Avenue; south on Oakland Avenue (both sides) to Indiana Avenue; east on Indiana Avenue to ~~Sixth 6<sup>th</sup>~~ Street; south on ~~Sixth 6<sup>th</sup>~~ Street to Hively Avenue.

South: West on Hively Avenue to Oakland Avenue; north on Oakland Avenue to the north property line of Oaklawn Center; east to the west property line of Southdale Drive; north to the south property line of Sunrise Drive south; west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to ~~Fifteenth 15<sup>th</sup>~~ Street extended; north on ~~Fifteenth 15<sup>th</sup>~~ Street extended to Leininger Avenue; west on Leininger Avenue to ~~Seventeenth 17<sup>th</sup>~~ Street; south on ~~Seventeenth 17<sup>th</sup>~~ Street to an east-west alley extended; west on the alley extended to ~~Eighteenth 18<sup>th</sup>~~ Street; north on ~~Eighteenth 18<sup>th</sup>~~ Street to Leininger Avenue, west on Leininger Avenue to Nappanee Street; north on Nappanee Street to St. Joseph River; west on the St. Joseph River to the Elkhart-St. Joseph County Line.

West: North on the Elkhart-St. Joseph County line to the state line.

Revised: March, 1998

### CENTRAL HIGH SCHOOL

- North: East on the state line from a point north of the intersection of County Road 6 and Puterbaugh Creek (about .3 of a mile east of County Road 11) to the Washington-York Township line.
- East: South on the Washington-York Township line from the state line to the Washington-Jefferson Township line.
- South: West on the Washington-Jefferson Township line to the Washington-Concord Township line; north on the Washington-Concord Township line to the St. Joseph River; west on the St. Joseph River to Middleton Run Road; south on Middleton Run Road to .14 of a mile north of Middlebury Street; east, south, and west on an irregular line back to Middleton Run Road at Middlebury Street (this includes lot one and part of lot two in Fair Acres Addition and adjacent land totaling 8.4 acres); south on Middleton Run Road to .12 of a mile south of Middlebury Street; west to Hall Manor Addition; south to Bryant Street, west to Hall Avenue; south to .25 of a mile south of Middlebury Street; west .33 of a mile to Toledo Road (excluding approximately four acres of land on either side of Rowe Street), west on Toledo Road to Outer Drive, north on Outer Drive about 200 feet; east 200 feet and north to Middlebury Street; west on Middlebury Street to the east city limits (approximately in line with Clayton Street and Parker Avenue including Buildings 300, 500, 700, and 900 of the Woodwind community); south on the east city limits to Indiana Avenue extended; west on Indiana Avenue extended to the Elkhart River; south on the Elkhart River to Clayton Street extended; south to Bontrager Avenue; west on Bontrager Avenue to DeCamp Avenue extended; north on DeCamp Avenue extended to Hively Avenue; west on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to ~~Sixth~~ 6<sup>th</sup> Street.
- West: North on ~~Sixth~~ 6<sup>th</sup> Street to Marion Street; west on Marion Street to 700 W. Marion Street; north to Franklin Street; west on Franklin Street to ~~Eighth~~ 8<sup>th</sup> Street; north on ~~Eighth~~ 8<sup>th</sup> Street extended to the St. Joseph River; north and east on the St. Joseph River to Cassopolis. Street extended; north on Cassopolis Street extended to Country Club Drive; east on Country Club Drive (both sides) and Medford Street extended (both sides) to Independence Street; north on Independence Street extended to the Osolo Township Ditch; northeast on the Osolo Township Ditch to County Road 8 extended to the west from Puterbaugh Creek; east to the intersection of County Road 8 and Puterbaugh Creek (including all of the Highland Mobile Home Park), north on Puterbaugh Creek to County Road 6, continue north to the state line (approximately .3 of a mile east of County Road 11).

### MEMORIAL HIGH SCHOOL

North: East on the state line from the Elkhart-St. Joseph County line to a point north of the intersection of County Road 6 and Puterbaugh Creek (approximately .3 of a mile east of County Road 11).

East: South to County Road 6, continue south on Puterbaugh Creek to County Road 8; west to the Osolo Township Ditch (not any of the Highland Mobile Home Park); southwest on the Osolo Township Ditch to Independence Street extended, south on Independence Street extended to Medford Street; west on Medford Street extended (neither side) and Country Club Drive (neither side) to Cassopolis Street; south on Cassopolis Street extended to the St. Joseph River; west and south on the St. Joseph River to ~~Eighth~~ **8<sup>th</sup>** Street extended; south on ~~Eighth~~ **8<sup>th</sup>** Street extended to Franklin Street; east on Franklin Street to 700 W. Franklin Street; south to Marion Street; east on Marion Street to ~~Sixth~~ **6<sup>th</sup>** Street, south on ~~Sixth~~ **6<sup>th</sup>** Street to Hively Avenue.

South: West on Hively Avenue to Oakland Avenue; north on Oakland Avenue to the north property line of Oaklawn Center; east on the west property line of Southdale Drive; north to the south property line of Sunrise Drive (south); west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to ~~Fifteenth~~ **15<sup>th</sup>** Street extended; north on ~~Fifteenth~~ **15<sup>th</sup>** Street extended to Leininger Avenue; west on Leininger Avenue to ~~Seventeenth~~ **17<sup>th</sup>** Street; south on ~~Seventeenth~~ **17<sup>th</sup>** Street to an east-west alley extended; west on the alley extended to ~~Eighteenth~~ **18<sup>th</sup>** Street; north on ~~Eighteenth~~ **18<sup>th</sup>** Street to Leininger Avenue; west on Leininger Avenue to Nappanee Street; north on Nappanee Street to the St. Joseph River; west on the St. Joseph River to the Elkhart-St. Joseph County line.

West: North on the Elkhart-St. Joseph County line from the St. Joseph River to the state line.

Revised: ~~March, 1998~~ **August 13, 2013**



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INSTRUCTION AND LEARNING  
J.C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5559/5556 fax  
[www.elkhart.k12.in.us](http://www.elkhart.k12.in.us)

DATE: August 7, 2013  
TO: Board of School Trustees  
Robert Haworth, Superintendent  
FROM: Beth Williams, Supervisor of Federal Programs  
RE: Title III Grant Application for 2013 – 2014

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The Language Instruction for Limited English Proficient and Immigrant Students (LEP) 2013-2014 School Year Grant Application (FY2014) award is **\$325,781.67**.

- The grant award is based on the Public LEP Student Count 2012-2013 (last year's student enrollment) of 2,195 students in Elkhart Community Schools plus 116 students participating in non-public schools (located within Elkhart Community School Corporation boundaries).

Elkhart Community Schools	\$309,429.15
St. Vincent de Paul Catholic School	\$14,237.97
St. Thomas the Apostle Catholic School	\$2,114.55
Total	\$325,781.67

- The grant allocation provides \$140.97 per LEP student.
- The ECS enrollment number represents the fifth highest number of LEP students in Indiana for the 2012-2013 school year.
- Title III funds provide targeted professional development, instructional materials and supplies, and staffing related to achieving the district's Annual Measurable Achievement Objective (AMAO) for LEP students.





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**STUDENT SERVICES**

J. C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5540 / 5548 fax  
[www.elkhart.k12.in.us](http://www.elkhart.k12.in.us)

DATE: 8/5/2013  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Tony England  
RE: Grant Application

Elkhart Community Schools (ECS) is requesting to partner with Oaklawn to develop a project, "It's Not Just Me!" This project would implement the Positive Community Norms approach as a substance use prevention program in ECS Middle and High Schools. Choosing Positive Community Norms (PCN) as a basis for its prevention program is strategic: there is evidence as to its effectiveness, it complements a program already underway through the Sheriff's department in the county schools and it has synergy with ECS' commitment to Positive Behavior Intervention and Supports in its schools.

The total amount of the grant is \$32,066. The grant is being sought from the Elkhart County Drug Free Partnership. The new costs to ECS would be \$0. Oaklawn will serve as the fiscal agent and supply the coordinator. The bulk of funds would be used for the coordinator and school personnel in the form of stipends. Materials are also covered in the grant. The grant would span two school years, 2013/14 and 2014/15.

I am requesting approval from the Board of School Trustees to submit this grant.

## **Elkhart Community School Action Plan**

### **Mission:**

Elkhart Community Schools (ECS) is committed to the continual pursuit of excellence for all students by inspiring the belief that learning is a lifelong process.

### **Philosophy:**

We believe... all students in the Elkhart Community Schools must be provided an equal opportunity for optimal educational growth regardless of age, race, creed, national origin, disability, gender, or economic status.

We believe... ECS shares with the home, the church, and community agencies the responsibility for developing in all students a lifetime love of learning and the knowledge, skills, habits, understandings, attitudes, and character traits essential for

- choosing and participating in a vocation;
- creating good human relationships;
- achieving responsible, contributing citizenship; and
- enriching one's personal life.

We believe... strong communities depend on well-educated citizens and strong companies depend on well-educated workers. Elkhart cannot prosper without both.

### **Elkhart Community Schools has established the following education goals for each of four age categories, from birth to college/post-secondary education:**

- **Birth to kindergarten:** Students will be ready to learn when entering kindergarten.
- **Kindergarten to 6<sup>th</sup> grade:** Students will be proficient in reading and math.
- **7<sup>th</sup> grade through high school:** Students will be engaged in a bold approach to student achievement. This approach is based on the principle that academic rigor, combined with the opportunity to save time and money, is a powerful motivator for students to work hard and meet serious educational challenges. Our approach will bring early college high schools to ECS. It is a blend of high school and college in a rigorous yet supportive program, compressing the time it takes to complete a high school diploma while receiving an associate's degree.
- **College/post-secondary:** Students will be ready to earn with their post high school degree or pursue a four year college degree or other career-ready credential.

**Elkhart Community School's action plan focuses on four critical times in our children's lives. Research shows that when students are not on track at these "moments," the consequences can be life-altering.**

**Pre Kindergarten:** If our children don't come to kindergarten "ready to learn," research shows they'll struggle to be good readers in 3rd grade.

What % of ECS kindergartners are “ready to learn” when they begin kindergarten?

To address this “moment” we must –

- Increase the number of quality early child-care programs.
- Increase the percentage of children who are attending preschool or child care in the preschool years.

**Elementary School:** If our children aren’t reading well in 3rd grade, research shows that they’re more likely to drop out in high school. If we are going to give our children and our youth the skills to be competitive in the global economy, we’ve got to make sure they have math and science backgrounds.

What % of ECS 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> graders are “proficient” readers.

To address this moment we must –

- Increase our focus on developing reading skills for all students
- Create “summer slide” programs to ensure students don’t lose academic ground during the summer.
- Increase the number of teachers who have specialized skills and certifications in reading.

What % of ECS students have are equipped with STEAM (Science, Technology, Engineering, Arts and Math) Skills.

To address this moment we must –

- Increase our science, technology, engineering, arts and math skill offerings.
- Increase the number of teachers who have specialized skills and certifications in STEAM

**Middle and High School:** If our children don’t sign up for rigorous classes in high school, or if they don’t succeed in those classes, they’re less likely to go to college or to seek post high-school credential that they’ll need to get a job .

What % of high-school seniors graduated in 2012-13. Too many young people are not graduating even at a time when employers are increasingly demanding that workers have more than a high-school education.

To address this moment we must –

- Adopt strategies to ensure students don’t drop out of school and they have five credits at the end of 8th grade.
- Improve professional development for teachers as they transition to teaching the more rigorous “Common Core” standards.
- Provide more mentoring and internships for high school students.
- Adopt the Early College model for increase rigor and relevance

**Continuing Education:** If children don’t take college entrance exams, visit colleges, learn about post high-school credentials and get help with financial aid forms, they’re not likely to graduate from college or to get the license or certification they’ll need to compete.

What % of high school graduates obtain a college degree or an additional bonafide work credential within six years.

To address this moment we must –

- Increase the number of students who are earning college credit through “dual enrollment” in high school.
- Create a centralized web portal where students can do “one-stop” shopping for scholarships and college information.
- Become a catalyst for the creation of Elkhart College of Art and Design and recruit students and adult learners who have some college credits or credential work to come back to complete their schooling.
- Enhance college affordability for all students and assist them with calculating college and career choices and potential debt.

**To ensure our mission, beliefs and these “moments” are realized a series of action steps have been developed to guide our progress and measure our success.**

#### **Pre Kindergarten:**

**Action:** Increase the percentage of students who are kindergarten ready.

**Person Responsible:** John Hill, Tony England and Kim Boynton

**Operational:** August 2014

**Success Indicators:** TBD

**Progress:** Planning begins fall of 2013

**Action:** Create Beginergarten for Elkhart Community Schools. Beginergarten is a program which addresses students who are of kindergarten age but are not kindergarten ready.

**Person Responsible:** John Hill, Kim Boynton

**Operational:** August 2015

**Success Indicators:** TBD

**Progress:** Planning begins fall of 2014

#### **Elementary:**

**Action:** Successful implementation of the new elementary instructional day.

**Person Responsible:** John Hill and Elementary Principals

**Operational:** August 14, 2013

**Success Indicators:** Number of telephone calls regarding scheduling issues. PRG minutes.

**Progress:** Ongoing

**Action:** Increase the percentage reading proficiency rates of 3rd- graders.

**Person Responsible:** John Hill, Beth Williams, Brad Sheppard and Elementary Principals

**Operational:** August 2012

**Success Indicators:** IREAD Scores

**Progress:** Ongoing

**Action:** Continue with 8-Step development across all grade levels and throughout all buildings.

**Person Responsible:** John Hill, Brad Sheppard and Principals.

**Operational:** August 2012

**Success Indicators:** ISTEP Scores

**Progress:** Ongoing

**Action:** Create an elementary STEAM academy.

**Person Responsible:** Rob Haworth, John Hill, Jeff Komins, Dan Rice and Roosevelt Elementary Staff

**Operational:** August of 2014

**Success Indicator:** TBD

**Progress:** Ongoing

**Action:** Increase the number of Summer Laboratory Schools.

**Person Responsible:** Brad Sheppard and Rob Haworth

**Operational:** Summer 2013

**Success Indicator:** Number of Laboratory Schools

**Progress:** Ongoing

#### **Middle School and High School:**

**Action:** Adopt programming strategies which ensure that middle school students have five high school credits at the end of 8th grade.

**Person Responsible:** Rob Haworth, John Hill, Elementary and Middle school principals.

**Operational:** August of 2014

**Success Indicator:** ECS Transcript

**Progress:** TBD

**Action:** Successfully address the issues of disproportionality.

**Person Responsible:** Tony England and Principals

**Operational:** Ongoing

**Success Indicator:** TBD

**Progress:** Ongoing

**Action:** Adopt programming strategies which create a STEAM track for middle school and high school students.

**Person Responsible:** Rob Haworth, John Hill, Jeff Komins, Bill Kovach, Dave Benak, and middle school and high school staff TBD

**Operational:** August of 2016

**Success Indicator:** TBD

**Progress:** Planning begins fall of 2015

**Action:** Creation of a 1:1 device initiative plan for Elkhart Memorial, Elkhart Central and Life High schools.

**Person Responsible:** Dan Rice, John Hill, Doug Hasler, Mark Tobolski, Frank Serge and Denny Trigg

**Operational:** TBD

**Success Indicator:** TBD

**Progress:** TBD

**Action:** Increase the percentage of students who complete up to two years of college credit or an Associate's degree upon completion of a high school diploma.

**Person Responsible:** Bill Kovach, Tony England, John Hill, Frank Serge, Mark Tobolski and Dennis Trigg

**Operational:** Summer of 2013

**Success Indicator:** ECS Transcript

**Progress:** Ongoing; Early College Planning begins fall of 2013

**Action:** Pursue the development of a Junior ROTC program in both high schools.

**Person Responsible:** Bob Woods, Mark Tobolski, Frank Serge and Denny Trigg

**Operational:** TBD

**Success Indicator:** TBD

**Progress:** TBD

### **College/Post Secondary:**

**Action:** Create a centralized web portal where students and adults can do "one-stop" shopping for scholarships, college information, internships and post high school careers.

**Person Responsible:** Bill Kovach, Dan Rice, Dave Benak, Frank Serge, Mark Tobolski and Dennis Trigg

**Operational:** May of 2015

**Success Indicator:** TBD

**Progress:** TBD

**Action:** Serve as a catalyst for the development of Elkhart Community College (Elkhart College of Art and Design).

**Person Responsible:** Rob Haworth, Bill Kovach, John Hill Dave Benak, Brad Sheppard

**Operational:** TBD

**Success Indicator:** TBD

**Progress:** TBD

### **Operational Activities:**

**Action:** Complete a school safety audit which could potentially lead to a safety referendum campaign.

**Person Responsible:** Rob Haworth, Jill Barfell, Doug Hasler and Shawn Hannon

**Operational:** Fall of 2013

**Success Indicator:** Election Results

**Progress:** TBD

**Action:** Create the new administrative department of Communication and Data.

**Person Responsible:** Shawn Hannon and Doug Thorne

**Operational:** Fall of 2013

**Success Indicator:** TBD

**Progress:** Ongoing

**Action:** Implementation of communications and marketing strategy for ECS.

**Person responsible:** Shawn Hannon and New Department

**Operational:** January of 2014

**Success Indicator:** TBD

**Progress:** Ongoing

**Action:** Integration of Technology Department into the curriculum and materials adoption cycle.

**Person Responsible:** Dan Rice and John Hill

**Operational:** Fall of 2013

**Success Indicator:** TBD

**Progress:** Ongoing

**Action:** Development of the "Farm" as a viable educational tool.

**Person Responsible:** Bob Woods, John Hill, Tony England and Brad Sheppard

**Operational:** Summer 2014

**Success Indicator:** Teacher and Student Survey

**Progress:** Ongoing

**Action:** Development of an Elkhart County Community Foundation grant clearing house committee.

**Person Responsible:** Jill Barfell and Leadership Team

**Operational:** Fall of 2013

**Success Indicator:** TBD

**Progress:** TBD

**Action:** Implementation of the Master Teacher Concept.


**Person Responsible:** Doug Thorne and Levon Johnson

**Operational:** Fall of 2013

**Success Indicator:** Teacher Survey

**Progress:** Ongoing

**ELKHART COMMUNITY SCHOOLS**  
**Elkhart, Indiana**

DATE: August 8, 2013  
 TO: Dr. Robert Haworth, Superintendent  
 FROM: Dr. John Hill   
 RE: **Conference Leave Requests**  
**August 13, 2013 - Board of School Trustees Meeting**

**The following requests for excused absences are recommended for approval:**

2013 - 2014 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>WORK INDIANA - DEVELOPING CAREER PATHWAYS</b>            The conference will focus on the promise of what a sector-driven career pathway system holds for Indiana's economy and will feature keynote speakers, awards, workshops, and facilitated discussion.            Indianapolis, IN            August 16, 2013 (1 day's absence)            TRINA HARRIS - ADULT ED (0-0)            DEB WEAVER - ADULT ED (1-3)</p>	\$607.62	\$0.00
<p><b>INDIANA ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION</b>            This conference will help the EACC meet the curriculum standards required by the following programs: Technology Centers That Work (TCTW) and High Schools That Work (HSTW).            Indianapolis, IN            September 27 - 28, 2013 (1 day's absence)            KATHLEEN OVERHOLT - EACC (0-0)</p>	\$528.00	\$85.00
<p><b>DATA DRIVEN DECISION MAKING AND DATA TEAMS</b>            During this training, participants will be an active learner as they apply core content, problem solve, and engage in performance-based learning activities. Each participant will work on their skills as a facilitator and practice teaching parts of the content in a supportive environment. Each participant will receive a licensure agreement from The Leadership and Learning Center allowing the certified trainer to present seminars over the course of three years.            Chicago, IL            October 8 - 10, 2013 (3 day's absence)            BRAD SHEPPARD - ESC (0-0)</p>	\$538.34	\$0.00
<p><b>ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION - CAREERTECH VISION 2013</b>            This conference will highlight best practices and innovative programming such as integrating academics into CTE programs, the use of technologies to enhance learning, ways to help students plan their secondary careers, and project-based learning. This information will be shared with all teachers and used to elevate the programs at the EACC.            Las Vegas, NV            December 4 - 6, 2013 (3 day's absence)            BRENDA EMERSON - EACC (1-0)            JACKIE O'HARA - EACC (1-0)            BILL KOVACH - EACC (3-12)</p>	\$3,788.78	\$135.00



<b>FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)</b>		
<b>ABOVE AND BEYOND: CONNECTING TO 21ST CENTURY SKILLS SUMMER INSTITUTE</b> This conference is hosted by the Indiana Department of Workforce Development Adult Education and includes two days of workshops covering best practices in adult education and training for the 2014 GED test. Indianapolis, IN July 31 - August 2, 2013 (0 day's absence) DAVID GEYER - ADULT ED (0-0) SARAH GOOD - ADULT ED (0-0) ANDREA HERRON - ADULT ED (0-0) SUSAN HEWITT - ADULT ED (0-0) MARSHA MARSHALL - ADULT ED (0-0) ELIZABETH PARSONS - ADULT ED (0-0) ANITA PRATT - ADULT ED (0-0) CHRISTI RUCKER - ADULT ED (0-0) TERRANCE TAYLOR, SR. - ADULT ED (0-0) DEB WEAVER - ADULT ED (0-0) (3 Days absence)	\$3,601.13	\$0.00
<b>TOTAL</b>	<b>\$9,063.87</b>	<b>\$220.00</b>
2013 YEAR-TO-DATE GENERAL FUNDS	\$9,735.83	\$1,105.00
2013 YEAR-TO-DATE OTHER FUNDS	\$77,009.48	\$6,255.00
<b>GRAND TOTAL</b>	<b>\$86,745.31</b>	<b>\$7,360.00</b>

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: August 13, 2013  
To: Dr. Robert Haworth  
From: Mr. W. Douglas Thorne  
Subject: Personnel Recommendations

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**Certified**

- a. **Administrative Re-assignment** – The administration recommends confirmation of the following administrative re-assignment effective August 1, 2013:

<b>Krista Hennings</b>	<b>West Side/Assistant Principal</b>
<b>Skip Smeltzer</b>	<b>Pierre Moran/Assistant Principal</b>

- b. **New Certified Staff** – We recommend the following new certified staff for employment in the 2013-14 school year:

<b>Damian Beauchamp</b>	<b>Bristol/Grade 3</b>
<b>Ashley Berger</b>	<b>North Side/Art</b>
<b>Heather Blaha</b>	<b>Pierre Moran/Art</b>
<b>Lorraine Cripe</b>	<b>Central/Math</b>
<b>Nicolaas DeJong</b>	<b>Memorial/Special Ed</b>
<b>Jennifer Dennis</b>	<b>Beck/ENL</b>
<b>Emily Fairchild</b>	<b>Beardsley/Grad 6</b>
<b>Lindsay Gagy</b>	<b>Daly/Grade 3</b>
<b>Alysha Jackson</b>	<b>Woodland/Kindergarten</b>
<b>Kimberly Kalamaros</b>	<b>Woodland/ENL</b>
<b>Penelope Mattice</b>	<b>Bristol/Intervention</b>
<b>Aubrey Moore</b>	<b>Bristol-Woodland/Art</b>
<b>Terilyn Montague</b>	<b>Pierre Moran/Special Ed</b>
<b>Brandon Murphy</b>	<b>Pierre Moran/Social Studies</b>

<b>Stephanie Newton</b>	<b>Pierre Moran/Special Ed</b>
<b>Connie Rhodes</b>	<b>Roosevelt/Special Ed</b>
<b>Summer Runyan</b>	<b>Central/Guidance</b>
<b>Erica Shaffer</b>	<b>Hawthorne/Grade 3</b>
<b>Adina Sizemore</b>	<b>Memorial/FACS</b>

c. **Resignation** – We report the resignation of the following employees:

<b>Kathleen Bain</b> Began: 8/11/08	<b>North Side/Math</b> Resign: 7/24/13
<b>Charissa Barnes</b> Began: 8/11/08	<b>Beardsley/Grade 2</b> Resign: 8/7/13
<b>John Hunziker</b> Began: 8/22/05	<b>Central/Special Education</b> Resign: 7/23/13
<b>Cherri Jackson</b> Began: 8/13/12	<b>Memorial/Spanish</b> Resign: 7/25/13
<b>Karla Moore</b> Began: 8/13/12	<b>Memorial/Special Education</b> Resign: 5/31/13
<b>Janet Toland</b> Began: 8/19/02	<b>Bristol/ENL</b> Resign: 7/12/13
<b>Valerie Westphal</b> Began: 8/14/06	<b>Beck/Grade 2</b> Resign: 7/23/13

d. **Voluntary Leave** – We recommend a personal leave for the following employee:

<b>Janice Cook</b> Begin: 10/7/13	<b>Hawthorne/Grade 5</b> End: 3/30/14
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e. **Maternity Leave** – We recommend a maternity leave for the following employee:

<b>Maria Hernandez</b> Begin: 9/10/13	<b>Riverview/ENL</b> End: 9/27/13
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f. **Professional Leave** – We recommend a professional leave for the following employee:

<b>Gary Linley</b> Begin: 8/12/13	<b>Riverview/Grade 5</b> End: 5/30/14
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**Classified**

- a. **New Employees** - We recommend regular employment for the following classified employee:

**Amy Franks**  
Began: 6/5/13

**Memorial/Custodian**  
PE: 8/7/13

- b. **Resignation** – We report the resignation of the following classified employees:

**Edry Danner**  
Began: 8/22/07

**Transportation/Bus Driver**  
Resign: 7/29/13

**Peggy Hagans**  
Began: 8/15/07

**Transportation/Bus Driver**  
Resign: 7/31/13

**Barbara Harwell**  
Began: 3/3/11

**Memorial/Food Service**  
Resign: 7/30/13

**Jodi Lee**  
Began: 8/14/12

**North Side/Food Service**  
Resign: 7/22/13

**Jennifer Perrin**  
Began: 6/25/09

**Transportation/Secretary**  
Resign: 8/16/13

**Erica Shaffer**  
Began: 3/6/13

**Pinewood/Paraprofessional**  
Resign: 8/6/13

**Jenna Stanton**  
Began: 9/4/12

**Hawthorne/Paraprofessional**  
Resign: 8/5/13

**Monique Thompson**  
Began: 11/10/09

**Central/Riverview/Food Service**  
Resign: 8/2/13

**Kylee Vogel**  
Began: 10/16/06

**Pinewood/Paraprofessional**  
Resign: 8/1/13

**Emma Wade**  
Began: 1/17/07

**Roosevelt/Food Service**  
Resign: 7/29/13

**Sandra Wing**  
Began: 11/10/09

**Central/Food Service**  
Resign: 8/6/13